

Lynda Freeman Paragon Publications webmaster@paragonpubs.com 775-575-7522

Background for web development includes:

[since 1980] 30+ years of programming [assembly language, basic, fortran and test-fortran] and technical writing [MIL-STD]

AA Degree in Electronic Technology and plenty of technological support courses throughout the years.

[since 1992] 18 years running my own company offering technical documentation and website development.

[since 1995] 15 years of specific website design and development.

HTML; DHTML; JAVA, Javascript; MivaScript; ASP; PHP and some CGI/PERL.

Currently studying FLASH development through TMCC.

Full working knowledge of many applications that include, but certainly are not limited to:

All Microsoft Office products including Word, Access, FrontPage, PowerPoint and Excel.

ADOBE PageMaker and PhotoShop.

Macromedia Studio MX that includes Dreamweaver, Freehand, Flash and Fireworks.

Various FTP client software.

Miva Merchant and MivaScript since 1998.

## PROFESSIONAL EXPERIENCE

PARAGON PUBLICATIONS | PO BOX 648 | FERNLEY, NV 89408 | (775) 575-7522

OWNER | [FEB 1992-PRESENT]

Paragon Publications supplies customized technical documentation for all aspects of manufacturing, from design proposals to final inspection procedures. Website design and maintenance of simple advertising sites to fully client-interactive eCommerce with secure Online Ordering and Credit Card support.

SAYLOR ELECTRONICS, INC. | 3680 RESEARCH WAY | CARSON CITY, NV | (775) 883-4184

ELECTRONICS TECHNICIAN | [APR 1990-JULY 1990]

Responsible for all assembly and test support. This includes all of the procurement of parts, assembly of equipment, testing, packaging and shipping of each article. The owner designed auto inspection site systems on a contractual basis, while I handled the manufacturing of these systems.

BRUCE INDUSTRIES, INC. | 101 EVANS AVE | DAYTON, NV 89403 | (775) 246-0101

QUALITY ENGINEERING TECH WRITER and RESEARCH DEVELOPMENT TECHNICIAN [AUGUST 1988-FEB 1990]

QE. Tech Writer Responsible for all test support documentation. This included all the test procedures, test reports, and test plan proposals. R & D Tech Generated, revised and restructured the present Acceptance and Qualification Test Procedures. Had to re-establish current commercial aerospace and military specifications into these documents while still complying with the customer's requirements. Coordinated outside testing and supported maintenance of in-house testing facility. Capabilities included Temperature, EMI and Photometric testing above the normal spectrum of testing. Began at as an Elect Tech; building, testing and troubleshooting various types of ballasts in the design stage.

SCIENTIFIC ENGINEERING INSTRUMENTS | 1275 KLEPPE | SPARKS, NV 89431 | (775) 358-0937

ELECTRONICS TECHNICIAN | [MAY 1988 TO AUGUST 1988]

Beginning with the assembly of all of the products, progressively advanced to troubleshooting and testing of some of the high powered articles. Initialized the generation of production planning procedures and processes.

HUGHES AIRCRAFT COMPANY | 8433 FALLBROOK AVE | CANOGA PARK, CA | (818) 702-1000

R & D TECHNICIAN SR. | [JUN 1982 TO FEB 1986]

Responsible for the building, testing and troubleshooting of design proto-type ceramic cards for the guidance section of the AMRAAM missile program. Utilized sophisticated PDP/11-series computer systems from DEC for technical support in conjunction with writing assembly language level software. Maintenance of military support documentation. Generated final design layouts and created the initial test procedures for production. Trained in the use of compiling programs, link and task building programs. Hard-wiring and software generation, to support the communication of the PDP/11 system to an assortment of power and temperature measurement equipment.

MICOM SYSTEMS | 20120 PLUMMER ST | CHATSWORTH, CA 91311

TECHNICIAN, TECH AIDE, AND ASSEMBLER | [FEB 1980 TO APRIL 1982]

Began at Micom Systems as an assembler, soldering, wire-wrapping and stuffing printed circuit board assemblies (PCBA's). Was quickly advanced to testing at board level and generating the test procedures, customer maintenance manuals, and training manuals for the new test technicians.

PERTEC COMPUTER CORPORATION | 9600 IRONDALE AVE | CHATSWORTH, CA 91311  
MECHANICAL ADJUSTER | [JULY 1979 TO DECEMBER 1979]

Aligned, tested and repaired floppy disc drives using oscilloscopes and programmed floppies in conjunction with other measuring equipment.

EDUCATION

Pierce College (Woodland Hills, Calif.)

AA Degree in Electronics. 1981-1983

Micom Systems (Chatsworth, Calif.)

Data Communications course through Micom Systems in 1982

Pierce College (Woodland Hills, Calif.)

Advanced Digital and Linear electronic courses. 1983

Moorpark College (Moorpark, Calif.)

Advanced Digital Electronics and the related laboratory courses 1984

Hughes Aircraft Company (Canoga Park, Calif.)

Course in the operation of the PDP/11 computer system.

Also a member of the Quality Circle Team in the AMRAAM laboratory. 1982-1984